

Application Packet

Town Administrator – Spencer, Massachusetts

The Town of Spencer, Massachusetts (Population 11,691) is a rural/suburban community located on MA Route 9, 12 miles west of Worcester, the second largest city in Massachusetts, with easy access to the Massachusetts Turnpike (U.S. Route 90 and U.S Route 84). Spencer is 56 miles west of Boston and 45 miles Southeast of Hartford, CT.

Complete application packets should include:

- * Cover letter expressing interest in the position
- * Three letters of reference, at least one from the applicant's current or past supervisor

A copy of the job description with position requirements and special legislative act that created the position are attached.

All application materials should be returned no later than Dec. 1, 2017 to the Town of Spencer, 157 Main St. Spencer, MA 01562, Attn: TA Office, or email to bsavoie@spencerma.gov